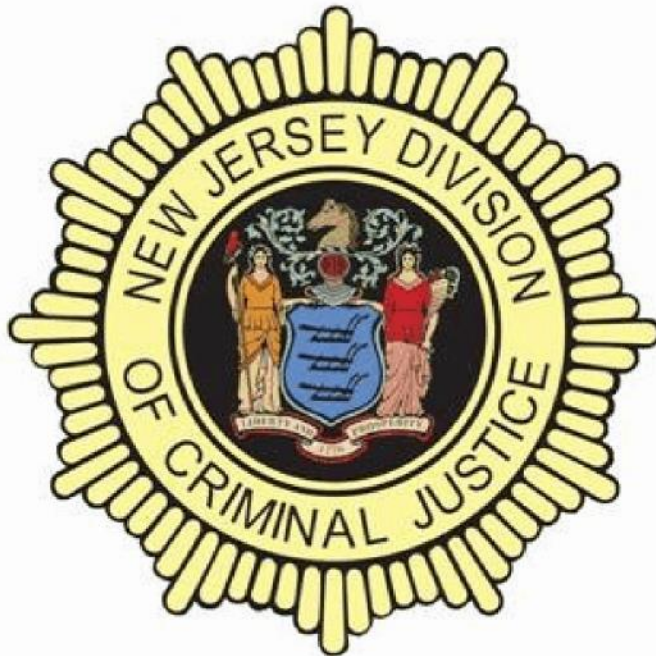


# *Division of Criminal Justice Academy*

## *2018 COURSE CATALOG*



State of New Jersey  
Department of Law and Public Safety  
Division of Criminal Justice  
P. O. Box 283  
Sea Girt, New Jersey 08750

[www.njdcj.org](http://www.njdcj.org)

## **Division of Criminal Justice Academy**

The Division of Criminal Justice Academy has been a Police Training Commission approved academy since 1980. Established originally to conduct the Basic Course for Investigators, the Division of Criminal Justice Academy has expanded its curriculum to include other PTC approved courses, such as the revised Modified Basic Course for Investigators, the Basic Course for Arson Investigators and the Arson Investigation In-Service Course. In addition, the Academy conducts a wide variety of specialty and management development courses not generally available at other police academies. The Academy also provides continuing education to state investigators and deputy attorneys general from the Division of Criminal Justice.

### **Course Registration**

To register for a course, submit a copy of the registration form located at the end of the catalog. To assist in planning course enrollment and providing confirmation of enrollment, when possible, registrations should be submitted at least 30 days prior to the course start date.

### **Registration Confirmation**

Confirmation of course enrollment will be provided by email. If you do not receive confirmation within 15 days of course start date, it is your responsibility to contact the Academy.

### ***Payment***

#### ***Send-Payment-and-Vouchers to:***

**Division of Criminal Justice Academy**

**Attn: Lisa Stellwag**

**P.O. Box 085**

**Trenton, New Jersey 08625 - 0085**

### **Course Location and Times**

Course locations are noted in the catalog. (Directions to primary training sites are provided at the back of the *Course Catalog*.) Classes generally begin at 9:00 a.m. and end by 4:00 p.m. If class times differ, they will be noted in the course description or on your confirmation notice. ***Classes are subject to relocation or rescheduling. Therefore, please read the confirmation email for current information or any changes.***

***It is your responsibility to accurately and completely fill out the course registration form.***

# Division of Criminal Justice Academy

# 2018 Course Calendar

DATES		COURSE	LOCATION
01/12/18		Radar Instructor Refresher 18-1	Stamler Police Academy, Scotch Plains (Union, NJ)
02/23/18		Radar Instructor Refresher 18-2	Camden County College, Police Academy
01/22/18	6/08/18	Basic Course for Investigators 18-1, ( <b>Orientation, 1/22/18</b> )	DCJ Academy, Sea Girt
<b>CLOSED</b>		Basic Course for Arson Investigators 18-1	DCJ Academy, Sea Girt
02/27/18	03/06/18	Methods of Instruction (hosted by JJC)	<b>Refer to page 15 for complete details</b>
03/23/18		Radar Instructor Refresher 18-3	Atlantic County Police Academy
03/26/18	03/30/18	DCJ Firearms Instructor	Ft. Dix, Range #20
04/13/18		Radar Instructor Refresher 18-4	Ocean County Police Academy
04/06/18		Criminal Procedure Update 18-1 <b>MBCI</b>	Middlesex County Fire Academy
04/10/18	04/12/18	White Collar Corruption 18-1	Burlington Co. Emergency Services Training Center
04/30/18	05/04/18	Police Patrol Bicycle Course (hosted by JJC)	<b>Refer to page 10 for complete details</b>
04/23/18	4/27/18	Sniper/Observer School 18-1	Ft. Dix, Range 20
05/04/18		Radar Instructor Refresher 18-5	State Police Technology Center, Hamilton, NJ
05/14/18	05/18/17	PATROL RIFLE INSTRUCTOR	Fort Dix, Range #20
05/11/18		Radar Instructor Refresher 18-6	Essex County College, Police Academy
05/09/18		Interview and Interrogation 18-1 <b>MBCI</b>	DCJ Academy, Sea Girt, bldg. #54
05/10/18		Investigator Safety and Security 18-1 <b>MBCI</b>	DCJ Academy, Sea Girt
05/11/18		Internal Affairs 18-1 <b>MBCI</b> (1 day)	Monmouth County Prosecutor's Office (Jerseyville Ave.)
07/11/18		Criminal Procedure Update 18-2 <b>MBCI</b>	Middlesex County Fire Academy
07/12/18		Investigator Safety and Security – 18-2 <b>MBCI</b>	DCJ Academy, Sea Girt
07/13/18		Internal Affairs 18-2 <b>MBCI</b> (1 days)	Monmouth County Prosecutor's Office (Jerseyville Ave.)
07/30/18	08/03/18	Police Patrol Bicycle Course (hosted by JJC)	<b>Refer to page 10 for complete details</b>
<b>TBD</b>		Basic Course for Investigators 18-2, ( <b>Orientation</b> )	DCJ Academy, Sea Girt
09/05/18	09/20/18	Basic Course for Arson Investigators 18-2 <b>TENTATIVE</b>	DCJ Academy, Sea Girt
09/10/18	09/14/18	DCJ Firearms Instructor 18-2	Ft. Dix, Range #20
09/17/18	09/21/18	Police Patrol Bicycle Course (hosted by JJC)	<b>Refer to page 10 for complete details</b>
09/19/18		<b>*NEW* CODIS overview/update on New DNA Collection</b>	DCJ Academy, Sea Girt, bldg. #54
09/21/18		Radar Instructor Refresher 18-7	Essex County Police Academy
09/25/18	09/27/18	Trial Testimony for Detectives	DCJ Academy, Sea Girt
10/22/18	10/26/18	Sniper/Observer School 18-2	Ft. Dix, Range #20
10/12/18		Radar Instructor Refresher 18-8	Ocean County Police Academy
10/16/18		Criminal Procedure Update 18-3 <b>MBCI</b>	Middlesex County Fire Academy
10/17/18		Interview and Interrogation 18-2 <b>MBCI</b>	DCJ Academy, Sea Girt
10/18/18		Investigator Safety and Security 18-3 <b>MBCI</b>	DCJ Academy, Sea Girt

# Division of Criminal Justice Academy

# 2018 Course Calendar

DATES		COURSE	LOCATION
10/19/18		Internal Affairs 18-3 <b>MBCI</b> (1 day)	Monmouth County Prosecutor’s Office (Jerseyville Ave.)
11/05/18	11/09/18	PATROL RIFLE INSTRUCTOR	Fort Dix, Range #20
10/23/18	10/30/18	Methods of Instruction (hosted by JJC)	Refer to page 15 for complete details
10/24/18	10/26/18	Money Laundering	DCJ Academy, Sea Girt
11/30/18		Radar Instructor Refresher 18-9	Stamler Police Academy, Scotch Plains (Union, NJ)
11/02/18		Street Encounters – Stops and Frisks (Terry) 18-1	Burlington County Emergency Services Training Center

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**Arson Investigation In-Service – Cost: *Free***

This course, mandated pursuant to *N.J.S.A. 40A: 14-7.1* for fire personnel assigned to certified arson investigation units in municipal fire departments, is a continuation of the basic arson investigation training and is required for arson investigators appointed pursuant to this statute. The in-service training specializes in more advanced aspects of arson investigation and prosecution.

**Who should attend:** Attendance is strictly limited to those personnel assigned to certified arson investigation units in municipal fire departments created by municipal ordinance.

**Date(s):** *This class will be offered only once in 2017. Eligible Arson investigators will be notified of the class date. Date to be announced at a later time!*

**Basic Course for Arson Investigators – Cost: \$750**

This course is mandated pursuant to *N.J.S.A. 40A: 14-7.1* for fire personnel assigned to certified arson investigation units in municipal fire departments. Program topics include the investigation and prosecution of arson, the cause and origin of fire, interviewing and interrogation techniques, profile of an arsonist, the New Jersey Code of Criminal Justice, and motives for arson. Classroom instruction is supplemented by a practical exercise involving the investigation of actual fire scenes. **Applications *must* be submitted through and approved by the county prosecutor's office. Class size is limited.**

*Who should attend:* - Paid firefighters assigned to a certified municipal arson investigation unit.  
 .Paid fire personnel assigned to a county arson investigation unit. Police officers, county prosecutor's office investigators or detectives, and assistant prosecutors assigned to investigate arson.

**Date(s):** **FULL** DCJ Training Academy, Sea Girt, NJ  
 9/05/18 – 9/20/18 **(Tentative Dates for BCAI 18-2)**

**Basic Course for Investigators – Cost: \$2,000 (START/END DATES ARE TENTATIVE)**  
**Specific dates will be sent via email prior to each class start date.**

This basic training program covers general topics such as investigative procedures essential to the successful investigation, apprehension and prosecution of criminals. In accordance with the provisions of the Police Training Act, this course is mandatory for county prosecutor's investigators and detectives, state investigators, and arson investigators assigned to certified arson investigation units. Basic firearms training and physical conditioning training are conducted during this course.

*Who should attend:* County prosecutor's investigators and state investigators with no prior basic law enforcement training in New Jersey and arson investigators assigned to certified arson investigation units. **Requirements:** Drug screening and medical certification.  
 Clothing order form (included at the end of course catalog) must be completed and submitted along with course registration form (also provided in catalog).

**Date(s):** 1/22/18 – 6/08/18 BCI 18-1  
**1/22/18 Waiver ORIENTATION~**  
**1/23/18 Recruits ORIENTATION**

**Basic Course for Investigators (cont'd) Fee Schedule**

- Withdrawal Fees:**
- (Orientation to thru Week #5) \$500**
  - (Week #6 thru Week #10) \$1,000**
  - (Week #11 thru Week #15) \$1,500**
  - (Week #16 thru Week #20) \$2,000**
  - Dismissal/Failure.....\$2,000**

**WAIVER Fee: \$600** *there is no reduction for withdrawal/dismissal*

(ABSOLUTELY NO REGISTRATIONS ACCEPTED AFTER THE SIX WEEK DEADLINE)

**\*\*\*\*\*NEW CODIS TRAINING\*\*\*\*\***

**CODIS Overview and Update on the New DNA Collection Law: No Fee**

(NOTE: You must follow the registration procedure indicated below: DO NOT COMPLETE OR SEND ANY FORMS TO THE DCJ TRAINING ACADEMY!)

An overview of the New Jersey DNA collection program with updates on the new law requiring DNA collection for certain disorderly persons offenses. In our **two-hour presentation**, we will cover the following:

1. Overview of the New Jersey and National CODIS Program and How it Can Help Your Agency
2. The FOUR Times DNA Collection is Required in New Jersey
3. Why CODIS and DNA Collection Should be a Consideration During Every Arrest
4. Demonstration of How to Collect a DNA Sample
5. Four Ways to Research if an Offender's DNA is Already in the Database
6. The Process When You Receive a DNA Hit Letter
7. Breakdown of the New Disorderly Persons Collection Law and the Process for Collection

**\*\*PROCEDURE FOR REGISTRATION:** If you would like to register, email the following information to [codisunit@njdcj.org](mailto:codisunit@njdcj.org) with "CODIS TRAINING" in the subject box. You will receive a confirmation email. **\*\***

Date: September 19, 2018  
 Time: 10:00 am – 12:00 pm  
 Place: DCJ Training Academy, Sea Girt, NJ (BLDG. 54)  
 AUDIENCE: Veteran Officers and Detectives

**Firearms Instructor Course – Cost: \$400**

This five day PTC approved course teaches the fundamentals of firearms instruction, including range safety, weapons procedures, and range operation. Also included are the fundamentals of the AG's Re-qualification Guidelines.

*Who Should Attend:* L.E. officers who require certification of the PTC as firearms instructors, or officers who will conduct in-service firearms training.

**Prequalification Testing:** Candidates **must** achieve an average score of 95% or better during three (3) pre-qualification runs of the HQC1 in the morning of the first day of class to be admitted into the course. Candidates **must** also achieve a score of 80% or better in the NHQC and safely handle their firearms throughout the course to successfully complete the course.

**Required Equipment:** Necessary equipment includes: service handgun and holster; 1,200 rounds of ammunition; agency shotgun, with 50 rounds of 00 Buck and 30 rounds of slug ammunition (for those agencies using slug ammo); hearing and eye protection; baseball style hat; rain gear (**no ponchos**); and cleaning kit.

**Date(s):** 3/26/18 ~ 3/30/18  
9/10/18 ~ 9/14/18

**Time:** 8:00 am – 5:00 pm **Mon. thru Fri.** (Ft. Dix, **Range 20**)  
12:00 pm – 9:00 pm – **Thursday**

**Modified Basic Course for Investigators**

Effective June 1997, the PTC replaced the *Modified Basic Course for Investigators (MBCI)* with a requirement that newly-hired county prosecutor's investigators and detectives with previous law enforcement experience and training must complete, within twelve months of appointment, a core in-service training curriculum consisting of the following courses: **Criminal Procedure Update; Internal Affairs Policy and Procedures (1 day), Interview and Interrogation; and Investigator Safety and Security.** Information concerning each of these specific courses is provided below.

*Who should attend:* Prosecutor's investigators/detectives who have completed the Basic Course for Police Officers in New Jersey, have **not** had a break in law enforcement service for more than three years, and are seeking PTC certification.

Registration Limitations: Registration will be limited to county prosecutor's investigators who are **REQUIRED** to attend in order to obtain PTC certification.

**PRE-REQUISITE:** Agencies **MUST** complete the PTC NONA for new hires and have submitted it prior to registration.

**PLEASE REPORT TO MBCI CLASSES FOR 8:45**

**Criminal Procedure Update MBCI Course – Fee: \$50.00**

This **ONE-day** program will update assistant prosecutors, police instructors and newly-appointed prosecutor's investigators with police experience in the recent developments in the laws of search warrants and exceptions to the warrant requirement, as well as Identity Theft and Document Fraud. The seminar will focus on the court decisions which have been recently handed down by the United States Supreme Court and the New Jersey courts. In addition to providing a comprehensive update of new material, the seminar will simultaneously serve as a refresher for those persons who have not had an opportunity to attend a criminal procedure update for a number of years. Moreover, throughout the course, innovative teaching techniques and procedures will be offered, along with helpful suggestions for instructing new or veteran officers in this topic.

**Date(s):** 4/06/18 **Middlesex County Fire Academy (8:00 am – 4:00 pm)**  
 7/11/18 **Middlesex County Fire Academy (8:00 am – 4:00 pm)**  
 10/16/18 **Middlesex County Fire Academy (8:00 am – 4:00 pm)**

**Location:** Division of Criminal Justice Academy, Sea Girt

**Time:** 8:00 – 4:00 pm

**Internal Affairs Policy and Procedures, MBCI Course (1 Day) Fee: \$50.00**

This one-day course is designed to familiarize prosecutor's detectives and investigators with the Attorney General's directives and procedures for conducting internal affairs investigations. The course covers significant topics in internal affairs investigations, including internal affairs interviews, search and seizure, confidentiality, and the prosecutor's role in internal investigations.

Who should attend: This one-day course is **only** for prosecutor's investigators/detectives who must attend the **"Modified Basic Course for Investigators. This course is NOT open to any other Law Enforcement personnel.**

**Registration Limitations:** *Registration will be limited to county prosecutor's investigators who are required to attend in order to obtain PTC certification **ONLY.***

**Date(s):** 5/11/18 **Monmouth County Prosecutor's Office**  
 7/13/18 **Monmouth County Prosecutor's Office**  
 10/19/18 **Monmouth County Prosecutor's Office**

**Time:** 8:45 am



**Interview and Interrogation MBCI Course – Fee: \$50.00**

This **ONE**-day course provides the fundamentals of interview and interrogation and explores strategies which may be employed in each. Included are understanding verbal and non-verbal behavior, preparing for the interview or interrogation, developing questions in a structured interview, and choosing the setting for the interview. The course includes practical exercises. **Class size is limited.**

**Date(s):** 05/09/18 and 10/17/18 (**ONLY**)

**Location:** Division of Criminal Justice Academy, Sea Girt

**Time:** 8:45 AM.

**Investigator Safety and Security MBCI Course – Fee: \$50.00**

This one-day course will provide students with the principles and procedures for investigator safety and security when approaching suspects. Included will be tactical positioning and suspect body language, draw and challenge, reflex tension and chain reaction shooting. The course will include practical exercises. **Class size is limited. TIME: 8:45am.**

**Requirements:** Casual dress for class participation (casual shirt and slacks; no jeans or tee shirts). Dress must include belted slacks, duty holster and weapon.

**Date(s):** 5/10/18  
7/12/18  
10/18/18

**Location:** Division of Criminal Justice Academy, Sea Girt

**Time:** 8:45 AM

**Money Laundering and Financial Fraud Investigations**

This course is designed to build upon the techniques taught in the White Collar/Corruption course offered by the Division of Criminal Justice with specific emphasis on money laundering and other corresponding financial fraud investigations. Instructors will teach basic and advanced investigative techniques to fully investigate financial fraud and/or money laundering cases. Topics discussed include an analysis of the money laundering and financial fraud statutes; analysis of corresponding case-law interpreting the statutes; investigative “red flags”/steps to investigate these types of crimes; the steps to conduct a full financial analysis of a suspect; the use of an investigatory grand jury and subpoenas to investigate these types of crimes; detailed instruction as to how to review bank records; case studies and break out sessions to reinforce the techniques taught in the class; a review of general databases used to investigate these types of crimes; and asset recovery and the role of forfeiture actions in these cases. This course is open to both detectives and prosecutors.

**DATE:** 10/24/18 ~ 10/26/18

**LOCATION:** Division of Criminal Justice Academy, Sea Girt

**TIME:** 9:00 AM – 5:00 PM

**Police Bicycle Patrol Course – Cost: \$75.00**

**Primary Contact:** Marco Fernandes

[Marco.Fernandes@jjc.nj.gov](mailto:Marco.Fernandes@jjc.nj.gov)

**Secondary Contact:** Michael Ziobro

[Michael.Ziobro@jjc.nj.org](mailto:Michael.Ziobro@jjc.nj.org)

or 732-974-4334

The Juvenile Justice Commission Training Academy, Sea Girt, N.J., is offering three five (5) day Patrol Bicycle Courses in 2018. The courses will be held at their academy.

**Dates:** April 30<sup>th</sup> - May 4<sup>th</sup> 2018  
July 30<sup>th</sup> – August 3<sup>rd</sup> 2018  
Sept. 17<sup>th</sup> – 21<sup>st</sup> 2018

The NJ Juvenile Justice Commission Police Bicycle Patrol Program is a rigorous 5 day/40 hr. course designed to equip the candidate with the skills to successfully and safely operate a bicycle while in performance of their job duties. Candidates will be taught how to maneuver the Police Bicycle at moderate and high speeds, negotiate obstacles, ascend/descend stairs, accident avoidance, breaking maneuvers, proper nutrition, fitness, pedestrian stops/contact, crowd control and using the bicycle as an alternate means of force. Candidates who are interested should be in good physical shape and capable of completing group rides consistent with the pace set by the instructors.

**Mandatory Equipment:**

- ~ One Police mountain bike (per applicant) in good working order
- ~ Extra tire and tubes
- ~ Eye protection (*shatter-resistant, wraparound, clear and /or tinted*)
- ~ Bicycle helmet (*ANSI, Snell or CPSC approved*)
- ~ Padded cycling gloves

\*\*Additional equipment is recommended. A list will be made available upon confirmation of registration.

**DO NOT CONTACT DCJ ACADEMY REGARDING THIS CLASS**

**Patrol Rifle Instructor Course - Cost: \$400**

This five-day course prepares the law enforcement firearms instructor to teach the fundamentals of operating the law enforcement assault rifle. Successful completion of this course certifies the instructor to qualify police service rifle operators under the Attorney General's Requalification Guidelines. Instruction includes nomenclature, malfunction clearance, semi-automatic and full automatic manipulation drills, shooting on the move, and other street relevant courses of fire. (Note: This is *not* a police Carbine instructor course.)

*Who should attend:* Law enforcement firearms instructors who wish to instruct and qualify law enforcement officers in the use of a police service rifle in accordance with the New Jersey Attorney General's Requalification Guidelines.

**Requirements:** Previous attendance to a Firearms Instructor Course. *Candidates must provide a copy of a certificate confirming successful completion of a Firearms Instructor Course upon registration.*

*Candidates must achieve a score of 90% on the Automatic/Semi-Automatic Patrol Service Rifle Qualification Course (ARQC), pass a low light qualification course, pass all standards drills, demonstrate safe handling skills and pass a written examination to successfully complete the course.* Necessary equipment includes a police service/assault rifle (rifle which fires ammunition greater than 2,000 fps [AR-15, M-16, G36], .223 cal. preferred) with sling; four magazines for the rifle; 2,000 rounds of ammunition for the rifle; a flashlight or rifle attached lighting device; service handgun and holster; 500 rounds of ammunition for the handgun; body armor; wrap-around eye protection; hearing protection; baseball style or other hat with a wide front brim; long sleeve shirts; rain gear (no ponchos); spotting scope or binoculars; and a cleaning kit.

*All class dates will run Monday thru Friday (fort Dix, Range 20) 8:00am – 5:00pm*

*Thursday's class will run from 12:00pm until 9:00pm*

*Dates:* 5/14/18 ~ 5/18/18

*Location:* (Fort Dix, Range 20)

11/05/18 ~ 11/09/18

*Same as above*

**NOTE: Candidates will be required to achieve an ARQC score of 80% or higher on the morning of the first day to continue in the course. Iron sights ONLY no optics permitted.**

**Radar Instructor Refresher – Cost: *No charge***

The refresher course is required for radar instructors once every three years. A radar instructor/operator certificate is issued for three years. In the third year, **prior to expiration**, each instructor must attend the refresher course. The course is conducted from 9 a.m. to 1 p.m. **You will no longer receive notification that you are due for recertification. It is your responsibility to renew your certification prior to expiration.**

**Who should attend:** Law enforcement officers who teach radar operations..

**Date(s):**

01/12/18 Stamler Police Academy, Scotch Plains  
11/30/18 Stamler Police Academy, Scotch Plains  
  
02/23/18 Camden Co. College, Police Academy  
  
03/23/18 Atlantic County Police Academy,  
  
04/13/18 Ocean Co. Police Academy  
10/12/18 Ocean Co. Police Academy  
  
05/11/18 Essex Co. Police Academy  
09/21/18 Essex Co. Police Academy  
  
05/04/18 State Police Tech. Center, Hamilton

**Sniper/Observer Curriculum    Cost: \$400**

This course is designed for both the new and experienced Sniper/Observer who desires to improve their precision rifle marksmanship skill and ability. Among the topics covered in this class are:

*Rifle set-up/100 yard zero*  
*Data book usage*  
*Understanding Basic Ballistics*  
*Known Distance 25-600+ yards*  
*Unknown Distances (UKD)*  
*MOA/MLS shooting*  
*Unconventional shooting positions*  
*(Slings, Bi-Pods, etc.)*  
*Sniper Deployments (Law Enforcement specific)*  
*Command Drills*  
*Advanced Marksmanship Drills*  
*Range Estimation*  
*Effects of Weather (Wind Adjustments)*  
*Acute Angles*  
*Shooting thru intermediate Barriers*

**Description:** This is a 5 day 40+ hour basic sniper course that will introduce an educational and practical operator foundation. The school will focus on Sniper Deployments, Observation, Reporting, Range Estimation, Known Distance, UKD, Marksmanship Skills (Cold Bore Emphasis), Command Fire, Unconventional Shooting Position and Movers.

**Equipment:** Sniper rifle (.308 recommended) with quality scope, Rifle sling, binoculars and or spotting scope, drag bag, 500 rounds of match grade ammo, Data Book, Cleaning gear, eye and ear protection, flashlight, BDU's cold/wet weather gear (seasonal), boonie cap or covers, tac-rig, sunscreen, insect repellent, food and water. A more detailed list of equipment will be provided to the student prior to the class start date.

Dates: 4/23/18 ~ 4/27/18 and 10/22/18 ~ 10/26/18

Location: Ft. Dix, Range 20  
Instructor: Glenn Stanton

**Street Encounters, Stops and Frisks – Cost: \$25.00**

This course is intended for assistant prosecutors and others who instruct police officers on the legal aspects of inquiries, stops and frisks. It focuses closely on the distinctions between an inquiry and a *Terry* stop, how reasonable suspicion is determined, and how the *Terry* stop has been expanded to cover more than people. It also examines the criteria for a frisk and discusses the plain touch concept approved by the federal Supreme Court. Throughout the course, innovative teaching techniques and procedures will be offered, along with helpful suggestions for instructing new or veteran officers.

*Who should attend:* Assistant prosecutors, deputy attorneys general, police instructors.

**Date(s):** 11/02/18                      **Location:** Burlington County Emergency Services Training Center  
**Time:** 8:00 am – 1:00 pm

**Trial Testimony for Law Enforcement Officers – Cost: \$50**

This is a **three-day** "learn by doing" course designed to teach law enforcement officers litigation and trial issues related to direct and cross examination in the following settings: pretrial suppression motions such as motions to suppress, Miranda hearings, Jackson-Denno hearings, Driver hearings; and trials. Students will be required to provide reports from closed cases prior to the training. In simulated exercises from reports, students will be asked questions on direct and cross-examination by experienced attorneys. Students will be videotaped and their performance will be critiqued by experienced lawyers. Concerning cross-examination, students will be provided several cross-examination techniques used by defense attorneys and trained how to deal with these techniques. Students should be prepared to testify over the course of the training several times.

**Class size limited to: 12**

**Date(s): 9/25/18 ~ 9/27/18**  
**Time: 9:00 am – 5:00 pm**

**Location:** Division of Criminal Justice Academy, Sea Girt

*THIS CLASS WILL BEGIN AT 9:00 AM SHARP*

**White Collar/Corruption Investigation & Prosecution – 3 Day Course**  
**Fee: \$50.00**

**Description:** This program is designed to train detectives on the numerous investigative techniques in white collar and/or corruption investigations. This course is specifically designed to train both experienced and inexperienced detectives in the filed of financial/white collar and/or corruption investigations. It will explore the common "red flags" that these types of cases present and the investigative options available to fully investigate them. It will also explore such topics as fraud, embezzlement, fraudulent disbursements, loan fraud, check fraud and kitting, ponzi schemes, bid rigging, kickback schemes, pyramid schemes, money laundering, bankruptcy fraud, misapplication of government resources, bribery, conflicts, insurance fraud, official misconduct, contract fraud, and pay-to-play laws. The course will review the investigative steps necessary to conduct historical and covert investigations; the use of the investigatory grand jury and subpoenas; provide guidance as to how to analyze financial documents such as bank records; and provide guidance as to how to organize "big document" cases. Finally, the course will update the law on these issues and provide guidance as to how to handle the unique issues associated with a high-profile corruption investigation/prosecution.

**Location:** .....Burlington County Emergency Services Training Center;  
 Westampton, NJ

**Date(s): 4/10/18 ~ 4/12/18**  
**Time: 8:00 am – 4:00 pm**

CLASS WILL BEGIN AT 8:00 AM SHARP



Juvenile Justice Training Academy  
P.O. Box 381  
Sea Girt, New Jersey 08750

**Methods of Instruction Course** - \$75.00

The six day Police Training Commission approved course is designed for applicants that plan to instruct at police academies or their respective departments. During the six day course, the participant will learn how to construct lesson plans, select appropriate teaching methods, establish goals and performance objectives and understand various principles of learning. The student will be required to plan, construct and deliver a 5, 10, 15 and 30 minute presentation. The student must wear business attire or a Class A uniform when presenting. Business causal/professional attire can be worn when the participant is not presenting. Students must bring pads, pens and pencils to take notes.

Date: 02/27/18 ~ 03/06/18  
10/23/18 ~ 10/30/18

Time: 8:00 a.m. – 4:00 p.m.

Instructor(s): Juvenile Justice Commission Academy Staff and Adjunct Instructors

Location: JJC Training Academy, Building 37

Attendance: Class size is limited to 16

*For more information, contact Robin Morris at*  
*732-974-4339* or  
[Robin.Morris@jjc.nj.gov](mailto:Robin.Morris@jjc.nj.gov)

**Directions to DCJ Academy****Division of Criminal Justice Academy in Sea Girt**

New Jersey National Guard Training Center  
Sea Girt, New Jersey 732.282.6060

From the North

Take the Garden State Parkway South to Exit 98 (Highway 34 South). Go through the traffic light to the circle and proceed as if going straight up the hill. A Honda dealership and lumber yard will be on your right.

Go to the first turn off. You will see a highway sign which says Sea Girt, Manasquan. Take this ramp around to the right. This will take you under Hwy. 34 and onto Atlantic Avenue. A fire house and industrial park will be on your right. Travel along this road about a mile or so. Just after passing a shopping mall on the right and a farm market on the left, you will be at the Manasquan Circle. Continue 3/4 of the way around the circle onto Hwy. 35 North. Make a right turn at the first traffic light onto Sea Girt Avenue. There will be a Kentucky Fried Chicken and Foodtown store on the right.

Continue along Sea Girt Avenue through two traffic lights. After the second light you will pass over railroad tracks. The New Jersey National Guard Facility, where the DCJ Academy is located, will be on your immediate right. The guard at the gatehouse can provide you with directions to the building where training is scheduled.

From the South

Take the Garden State Parkway North to Exit 98. Follow directions to Highway 138 East  
Take Hwy. 138 East to Route 35 South.

Travel on Route 35 through four traffic lights. At the 5th light, turn left onto Sea Girt Avenue. At this intersection, there will be a Gulf Gas Station on the left.

Proceed on Sea Girt Avenue through two traffic lights. After the second light, you will pass over railroad tracks. The New Jersey National Guard Facility, where the DCJ Academy is located, will be on your immediate right. The guard at the gatehouse can provide you with directions to the building where training is scheduled.

From the Turnpike and West

Take Exit 7A off the New Jersey Turnpike to Interstate 195 (I195) East. Travel along I1 95E for approximately 30 miles. I195 will become Route 138 East.

Take Hwy. 138 East to Route 35 South.

Travel on Route 35 through four traffic lights. At the 5th light, turn left onto Sea Girt Avenue. At this intersection, there will be a Gulf Gas Station on the left.

Proceed on Sea Girt Avenue through two traffic lights. After the second light, you will pass over railroad tracks. The New Jersey National Guard Facility, where the DCJ Academy is located, will be on your immediate right. The guard at the gatehouse can provide you with directions to the building.



## Directions to Division of Criminal Justice

**NJ DIVISION OF CRIMINAL JUSTICE**  
**Richard J. Hughes Justice Complex**  
**25 Market Street, Trenton, NJ -- (609) 984-6500**

### From NJ Turnpike (North or South):

1. Take Exit 7A to 195 West.
2. Take 195 West to Route 29.
3. Follow Route 29 North through tunnel.
4. After 2 traffic lights, keep to the right. Take the second right exit onto Route 33/Market Street.
5. Turn right at the first traffic light onto Trent Place.
6. Visitors Parking is on right, behind the Trent House.

### From Garden State Parkway:

#### **Southbound:**

1. Take Exit 129 to the NJ Turnpike South.
2. From the NJ Turnpike South take Exit 7A to 195 West. Near Trenton, follow signs for Route 29.
3. Follow Route 29 North through tunnel.
4. After 2 traffic lights, keep to the right. Take the second right exit onto Route 33/Market Street.
5. Turn right at the first traffic light onto Trent Place.
6. Visitors Parking is on right, behind the Trent House.

#### **Northbound:**

1. Take Exit 98 to I-19 5 West. Near Trenton, follow signs for Route 29.
2. Follow Route 29 North through tunnel.
3. After 2 traffic lights, keep to the right. Take the second right exit onto Route 33/Market Street.
4. Turn right at the first traffic light onto Trent Place.
5. Visitors Parking is on right, behind the Trent House.

### From Route 1 South:

1. Take Route 1 South into Trenton. Just north of Trenton, Route 1 splits into 2 roads. Stay to the left (do not use Route 1 Alternate).
2. From Route 1, take exit marked "Capitol Complex--Last Exit Before Toll." Exit ramp merges into New Warren Street, facing the rear of the Justice Complex. Proceed straight through traffic light to stop sign and Visitors Parking is straight ahead.

### From 295 North:

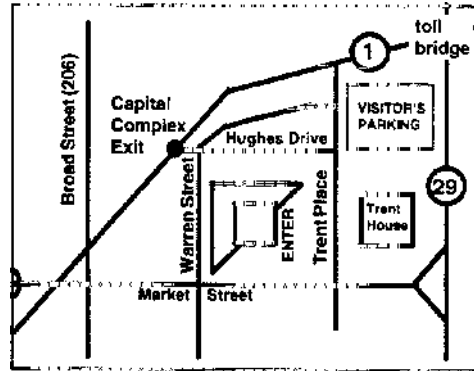
1. Take Exit 60 - 29/129 (Trenton/Shore Points). Follow signs for Route 29.
2. Follow Route 29 North through tunnel.
3. After 2 traffic lights, keep to the right. Take the second right exit onto Route 33/Market Street.
4. Turn right at the first traffic light onto Trent Place.
5. Visitors Parking is on right, behind the Trent House.

### From the Shore Area:

1. Take I-195 West, towards Trenton.
2. Follow Route 29 North through tunnel.
3. After 2 traffic lights, keep to the right. Take the second right exit onto Route 33/Market Street.
4. Turn right at the first traffic light onto Trent Place.
5. Visitors Parking is on right, behind the Trent House.

### From Northwestern NJ:

1. Take Route 31 South to I-95 South.
2. From I-95 South, take exit for Route 29 South.
3. From Route 29 South, take exit for Market St. (Justice Complex). Justice Complex is on the right, near the exit ramp. Turn right onto Trent Place and Visitors Parking is on right.



## **Range # 20**

Fort Dix, New Jersey

### **FROM THE NORTH**

NJ Turnpike to **Exit 7A**. Take I-195 East to **Exit 8**. Turn right follow 539 South. At the first traffic light after the Cream Ridge golf course, Route **537**, turn right. Follow 537 West 6 - 7 miles and turn Left onto **Meany Rd**. Continue straight on this road several miles through Cookstown and onto Fort Dix. At the first stop sign after ranges 11, 12, 13, turn Left onto **Range Rd**. Follow Range Rd to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

### **FROM THE NORTHEAST**

NJ Garden State Parkway South to **Exit 98** I-195 West. 195 West to **Exit 16 - 537 West**. Take 537 West past Great Adventure. Continue 537 West across Route 539 and follow 537 6 - 7 miles turning Left onto **Meany Rd**. Continue straight on this road several miles through Cookstown and onto Fort Dix. At the first stop sign after ranges 11, 12, 13, turn Left onto **Range Rd**. Follow Range Rd to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

### **FROM THE SOUTHEAST or EAST**

NJ Garden State Parkway to **Exit 58**. Turn Left onto **Route 539**. Follow 539 20 miles north to the intersection of **Route 70**. Turn Left onto Route 70 West. Turn right at **mile post 37** onto Fort Dix's *Grand Concourse S*. Follow this access road for 1.5 to 2 miles and turn Left at YIELD signs onto **Range Rd**. Follow Range Rd for 5 - 6 miles Range # 20 is on the right. or ...follow Rt 37 or 70 W to Rt 70 milepost 37 turn right onto Ft Dix (follow above dir)

### **If the Route 70 Access Road is closed**

Continue on Route 70 West 7 -8 miles bearing right onto 530. Follow Route 530 into Browns Mills. Bear Right onto 545. Follow this road 2 miles and turn Right onto **Range Rd** (blinking traffic light) just before the security gate to Fort Dix. Follow **Range Rd** to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

### **FROM THE SOUTHWEST**

NJ Turnpike to **Exit 7A** I-195 East or I-295 to I-195 East. Take I-195 East to **Exit 8**. Turn right follow 539 South. At the first traffic light after the Cream Ridge golf course, Route **537**, turn right. Follow 537 6 - 7 miles and turn Left onto **Meany Rd**. Continue straight on this road several miles through Cookstown and onto Fort Dix. At the first stop sign after ranges 11, 12, 13, turn Left onto **Range Rd**. Follow Range Rd to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

### **OR**

Route 70 East. At the **Route 70/72 circle** go 3/4 around the circle and take the **northern road off the circle** (the first one past Route 70 East). Follow this road North bearing right at the fork. Continue to **Route 530**. Turn Right and follow Route 530 into Browns Mills. Turn Left onto **Route 545**. Follow this road 2 miles and turn Right onto **Range Rd** (blinking traffic light) just before the security gate to Fort Dix. Follow **Range Rd** to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

### **RTE 130 or 68 INTO THE MAIN GATE, OR FROM THE MAIN POST OF FORT DIX**

After coming through the check point, go 3/4 of the way around the first circle. Continue to Texas Ave.. Make a right on Texas Ave. and continue south through the southern security gate. Turn Left at the blinking light, Range Rd.. Follow **Range Rd** to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

## **Directions to Atlantic County Police Training Center**

### **Atlantic County Police Training Center**

Anthony "Tony" Canale Training Center  
5033 English Creek Avenue  
Egg Harbor Township, NJ 08234-5743  
609.407.6742

#### **FROM GARDEN STATE PARKWAY (SOUTH BOUND)**

Take the Garden State Parkway to Exit 37 (Washington Avenue). Make a right turn and follow Washington Avenue to the Cardiff Circle (follow detour sign to Route 3 22/40). Go West on Route 40 (Black Horse Pike) for 5 miles to English Creek Avenue (County Route 575). Make a left turn at light (by Mobile Gas Station). Go approximately 3 miles. The Canale Training Center will be on you right.

#### **FROM GARDEN STATE PARKWAY (NORTH BOUND)**

Take the Garden State Parkway to Exit 36. Turn right onto Fire Road. Go to the 1<sup>st</sup> light and make a right turn onto Mill Road (County Route 662). Follow Rte. 662 for 3 1/2 miles to stop sign and make a right turn. At the 1<sup>st</sup> traffic light, make a right onto English Creek Ave. (County Route 575). Training Center is 1 mile on your left.

#### **FROM ATLANTIC CITY EXPRESSWAY (EAST BOUND)**

Take Exit 9 (Delilah Road). Make a right turn and go 1 mile. Turn left on English Creek Ave. (County Route 575). Follow Route 575 for 3 1/2 miles (across Black Horse Pike). Training Center will be on the right side.

#### **FROM BLACK HORSE PIKE (ROUTE 40) PHILADELPHIA/CAMDEN AREA**

Take Route 40 (Black Horse Pike) East past Hamilton Mall and Atlantic City Race track for 1 mile. English Creek Shopping Center will be on the right side. Go to the corner and make a right onto English Creek Ave. (County Route 575). Go straight for 3 miles. Training Center will be on the right side.

## **Bergen County Law and Public Safety Institute**

### **Bergen County Law and Public Safety Institute**

281 Campgaw Road, Mahwah, NJ 07430

(201) 785-6000

Rt. 4 West: At fork, bear right onto 208N.exit on Ewing Ave (first exit in Franklin Lakes). Turn right onto Ewing. At stop sign, turn left onto Franklin for ½ mile. At VFW, make right onto Pulis for 1 mile. Left onto Campgaw. Institute's about 1 mile on the right.

Note: If you miss Ewing Avenue, the next two exits (Summit & Colonial) lead to the Institute. Follow green signs.

Route 17 North/South: Take into Mahwah. Take MacArthur Blvd exit (at MacArthur/Island Road exit) to end. Turn right onto Darlington; left onto Seminary Road; Left onto Campgaw. The Institute is about ½ mile on the left.

Route 202/Ramapo Valley Road: Right onto Darlington, bear right at fork onto Campgaw. The Institute is on the left.

Garden State Parkway North & South: exit 160. Left onto Paramus Road. Travel ¼ mile, take Route 4W/208N exit. Follow directions for Rt. 4W. Alternate: Exit 163 to Rt. 17 North. Follow directions for Rt. 17 North.

287: From Route 287 North to Route 208 South, to Colonial Road Exit. Go under Route 208; go north on Colonial Road to traffic light. At Franklin Ave. turn right onto Franklin Ave. Approximately 500 feet turn left onto Pulis Ave. Approximately one mile turn left onto Campgaw Rd. Institute is one mile on the right.

From S.287 exit/Route 17 South, follow Rt. 17 North/South directions.

## **Directions to Burlington County College Police Academy**

### **Burlington County College, Police Academy**

County Rt. 530, Pemberton, New Jersey 08068

609.894.9311

#### DIRECTIONS FROM NORTH

Route 295 South to Bordentown exit. Route 130 North to Farnsworth Avenue. Turn right at next red light onto Route 206 South. Follow Rt. 206 South for 1 mile to Route 68. Follow Route 68 South for 7 miles to Pemberton-Wrightstown Road (County Route 616). Travel 3 miles. Turn left onto Ft. Dix-Pemberton Road (County Routes 663/6 16) Travel 1.4 miles to Pemberton-Browns Mills Road (County Route 694/530) and 2 miles to right onto College Road. The Teleconferencing Center is the rotunda shaped building on the right when you turn onto College Road. For the classes held at the Burlington County Police Academy, continue to stop sign and follow signs to East Campus Center/Police Academy.

#### DIRECTIONS FROM SOUTH

Route 295 North to Route 38 East, or Route 206 North to Route 38 East. Route 38 East to end at County Route 530 East to right onto West Rancocas Drive. Follow signs to East Campus Center/Police Academy.

#### DIRECTIONS FROM NEW JERSEY TURNPIKE

New Jersey Turnpike south to Route 206 exit (Exit 7). Proceed south on Route 206 to Route 38. Turn left onto Route 38 and follow to its end (a "T" intersection). The college is on the right hand side.

#### DIRECTIONS FROM THE PUBLIC SAFETY CENTER

Woodlane Road (County Route 630) East, 7 miles to Route 668. Turn right onto Arney's Mount Road (County Route 668), .3 miles, turn right onto Hanover Street (County Route 616), .6 miles, turn left onto Pemberton-Browns Mills Road (County Routes 694/530), 2 miles, turn right onto College Drive (3rd right at the college), follow signs to East Campus/Center, Police Academy.

## **Directions to Burlington County Emergency Services Training Center**

### **Burlington County Emergency Services Training Center**

53 Academy Drive  
Westampton, NJ 08060  
(609) 702-7158

#### **From the NJ Turnpike:**

Take exit 5.  
Take right at 1st traffic onto Route 541.  
Just prior to the second traffic light take the jughandle onto Woodlane Road.  
Turn right at stop sign onto Woodlane Road.  
Proceed to the 2nd traffic light and turn right onto Pioneer Blvd. into the County Complex.  
Follow the road around and make a left turn after the Public Safety Center (large radio antenna) and go to the end to the Emergency Services Training Facility.

#### **From Route 295 North or South:**

Take exit 45A (Mount Holly/Willingboro).  
Proceed to the 3rd traffic light and make a left hand turn onto Irick Road.  
At the 1st traffic light make a right turn onto Woodlane Road.  
Proceed to the 1st traffic light and turn left onto Pioneer Blvd. into the County Complex.  
Follow the road around and make a left turn after the Public Safety Center (large radio antenna) and go to the end of the Emergency Services Training Facility.

#### **From Route 38, Moorestown/Mt. Laurel:**

Take Route 38 East to Route 541/Mt. Holly.  
Take jughandle to cross Route 38 onto Bypass.  
Turn left at 2nd traffic light onto Rancocas Road.  
Turn right at 1st traffic light onto Irick Road.  
Turn right at 1st traffic light onto Woodlane Road.  
Turn left at 1st traffic light onto Pioneer Blvd. into the County Complex.  
Follow the road around and make a left turn after the Public Safety Center (large radio antenna) and go to the end of the Emergency Services Training Facility.

#### **From Route 38 from Pemberton/Browns Mills:**

Take Route 38 West to 541/Mt. Holly ByPass.  
Turn right onto Bypass.  
Turn left at 2nd traffic light onto Rancocas Road.  
Turn right at 1st traffic light onto Irick Road.  
Turn right at 1st traffic light onto Woodlane Road.  
Turn left at 1st traffic light onto Pioneer Blvd.  
Follow the road around and make a left turn after the Public Safety Center (large radio antenna) and go to the end of the Emergency Services Training Facility

## **Directions to the Camden County College Blackwood Campus**

**Camden County College Blackwood Campus**  
College Drive  
Blackwood, NJ 08012

### **FROM PHILADELPHIA/CAMDEN:**

Take Route 42 South, Exit College Drive, Exit 7B  
Follow Exit to Route 168, Black Horse Pike  
Turn right and proceed to first traffic light  
Turn left onto Lakeland Road, go straight to “T” intersection  
Turn right onto Woodbury-Turnersville Road.  
Training center approx. 300 yards ahead on left.

### **FROM ROUTE 295 (Northern Areas):**

Take Route 295 South. Exit at Route 42 South.  
**Proceed exactly as above (From Philadelphia/Camden).**

**FROM CHERRY HILL/VOORHEES/MARLTON:** From Route 70, take Springdale Road south 9 miles (note that the road name changes to White Horse Road, Laurel Road, College Drive) until the traffic light at College Drive and Peter Cheeseman Roads. Turn left onto Peter Cheeseman Road; the College is on the right side.

### **FROM THE SOUTH JERSEY AREA:**

Take Route 42 North  
Take Exit 7A and follow signs to Route 168 (Black Horse Pike)  
Turn right on Route 168 and proceed to traffic light at Lakeland Road  
Turn left on Lakeland Road and proceed to “T” intersection  
Turn right on Woodbury/Turnersville Road  
Training center is approx. 300 yards ahead on left.

### **FROM THE ATLANTIC CITY EXPRESSWAY:**

Exit the Expressway at Exit #44.  
Proceed to Exit 7A  
**Proceed as above (from South Jersey)**

### **FROM THE NJ TURNPIKE:**

Take Exit 3 and follow ramp to southbound Route 168...Remain south on Rt. 168 for approx. five (5) miles @ traffic light turn right onto Lakeland Road & proceed to “T” intersection. Turn right on Woodbury/Turnersville Road.  
Training center is approx. 300 yards ahead on left.

## **Directions to Middlesex County Training Center**

### **Middlesex County Training Center**

11 North Patrol Road, Edison NJ

732.225.0750

#### U.S. HIGHWAY 1 NORTH

Turn off at Fords Exit just past Raritan River Bridge onto County Road 514 East (Woodbridge Ave.). Proceed on Woodbridge Avenue through three traffic lights. Just before the fourth traffic light, turn right onto County Road 667 (Mill Road). Go past traffic light (College Ave.) to next sharp left turn (90 degrees); at sign for Thomas Edison Park make left. Go over railroad tracks (100 yards). Make immediate left turn to Police Training Center.

#### U.S. HIGHWAY 1 SOUTH

Turn off at Bonhamtown Exit to County Road 531 (Main Street) and proceed to traffic light. Turn right (just before light) onto County Road 514 West (Woodbridge Avenue). Proceed to third traffic light and turn left onto County Road 667 (Mill Road). Go past traffic light (College Ave.) to next sharp left turn (90 degrees); at sign for Thomas Edison Park make left. Go over railroad tracks (100 yards). Make immediate left turn to Police Training Center.

#### GARDEN STATE PARKWAY NORTH

Turn off at Exit 127 and follow the signs to Interstate 287 and then the signs to 514 West, Bonhamtown (Woodbridge Avenue). When on 514 West, turn left at the sixth traffic light onto County Road 667 (Mill Road). Go past traffic light (College Ave.) to next sharp left turn (90 degrees); at sign for Thomas Edison Park make left. Go over railroad tracks (100 yards). Make immediate left turn to Police Training Center.

#### GARDEN STATE PARKWAY SOUTH

Turn off Exit 130 to U.S. Highway 1 South. Take Bonhamtown Exit off Route 1 to County Road 531 (Main Street). Proceed down Main Street and turn right (just before light) onto County Road 514 West (Woodbridge Avenue). Proceed to third traffic light and turn left onto County Road 667 (Mill Road). Go past traffic light (College Ave.) to next sharp left turn (90 degrees); at sign for Thomas Edison Park make left. Go over railroad tracks (100 yards). Make immediate left turn to Police Training Center.

#### NEW JERSEY TURNPIKE NORTH AND SOUTH

Turn off at Exit 10 and take to the Highland Park Exit onto County Road 514 West (Woodbridge Avenue). Proceed to sixth traffic light and turn left onto County Road 667 (Mill Road). Go past traffic light (College Ave.) to next sharp left turn (90 degrees); at sign for Thomas Edison Park make left. Go over railroad tracks (100 yards). Make immediate left turn to Police Training Center.



## **Directions to Monmouth County Police Academy**

**Monmouth County Police Academy**  
2000 Kozloski Road, Freehold, New Jersey 07728  
732.577.8710

### NJ Turnpike (from South Jersey)

NJ Turnpike North to exit 7A (195, Shorepoints). Take Rt.#195 East to exit #16. Take Rt.#537 East to Freehold. Proceed through and out of the Freehold business district to traffic light - Kozloski Road. Turn right onto Kozloski Road, go 1/4 mile to light and Academy is on the right.

### NJ Turnpike (from North Jersey)

NJ Turnpike South to exit #11. As you leave the tollgate stay to the left and get on the Garden State Parkway South to exit #123. Take Rt.#9 South for 7.3 miles, stay left to Rt.#18. Take Rt.#18 South to exit 22B. Take Rt.#537 West just before 2nd traffic light - follow sign for Kozloski Road South. At 2nd light the Academy is on the right.

### Garden State Parkway (from South Jersey)

GSP North to exit 100B to Rt.#33 West. Go West on Rt.#33 to Collingswood Circle. Take Rt.#34 North for 1 mile (stay left) to Rt.#33 West. Follow Rt.#33 West at 2nd light stay to the right (Business District) at 4th light Kozloski Road. Turn right onto Kozloski Road, go 3/4/ mile to 2nd light and Academy is on left.

### Garden State Parkway (from North Jersey)

GSP South to exit #123. Take Rt.#9 South for 7.3 miles, stay left to Rt.#18. Take Rt.#18 South to exit 22B. Take Rt.#537 West just before 2nd traffic light - follow the sign for Kozloski Road South. At 2nd light the Academy is on the right.

## **Directions to Morris County Police Academy**

### **Morris County Fire/Police Academy**

500 Hanover Avenue  
Parsippany, New Jersey 07056  
(973) 285-2979

#### **From Route 287 South:**

Exit 36 to light. Make right onto Ridgedale Avenue. Next light make left to Hanover Avenue. Proceed through 6 additional traffic lights. After 6th light, the Academy is approximately 3/10s of a mile on right.

#### **From Route 287 North:**

Exit 36-B. Cross back over highway and stay to extreme right. At traffic light take yield to the right (Ridgedale Avenue). Turn left at second traffic light (Hanover Avenue). Proceed through 6 additional traffic lights. After 6th light, the Academy is approximately 3/10s of a mile on right.

#### **From Route 24 West:**

Exit 1-A. At first traffic light make right onto Hanover Avenue. Proceed through 7 additional lights. After the 7th light, the Academy is approximately 3/10s of a mile on right.

#### **From Garden State Parkway North:**

Exit 142 to Route 78 East. After going East for a short distance, turn around for 78 West. Follow 78 West to Route 287 (then follow above from 287N). OR, to Route 24 West (then follow above from 24W).

#### **From New Jersey Turnpike South:**

78 West to 24 West (then follow above from 24W)

## Directions to Union County Police Academy

**Union County Police Academy**  
(John H. Stamler Police Academy)  
1176 Raritan Road, Scotch Plains, NJ 07076  
908.889.6112

### FROM GARDEN STATE PARKWAY SOUTH BOUND

Get off the Parkway at Exit 135 and stay to the right while going down the ramp. This will be Central Avenue. Make a left at the first light (White Diamonds on the corner) onto Raritan Road.

After the third light on Raritan Road there will be a school, Hehnly Grammar School. Bear right when passing the school. At the next light make a right onto Lake Avenue (Routondo Liquor Store will be on the left). Continue over the bridge, stay to the left and approximately .5 miles down Raritan, on the left, is the Union County Vocational/Technical School. Enter the driveway and bear right. The Academy is located in the back of the campus parking lot. You will also notice blue and white *John H. Stamler Police Academy* signs along the above route.

### FROM GARDEN STATE PARKWAY NORTH BOUND

Get off the Parkway at Exit 135, bear left down the ramp. Continue through the circle and go underneath the Parkway bridge heading straight onto Central Avenue. Make a left at the first light onto Raritan Rd. At this point, follow the above directions.

### FROM ROUTE #22 EAST OR WEST

Take the Terrill Road exit (at Sears) and continue on Terrill Road for a few miles, bearing left at the end. Ashbrook Golf Course will be in front of you. Terrill now becomes Raritan Road. A landmark, the Union County Vocational/Technical School, is 1/4 mile down on your right. Enter the Vo/Tech driveway and bear right. The Academy is located in the back of the campus parking lot. Blue and white *John H. Stamler Police Academy* signs are posted along the above route.

### FROM ELIZABETH

Take Westfield Avenue, Route 28, which is also called North Avenue, or take West Grand, also called South Avenue. Head west toward Scotch Plains. Make a left turn onto Martine Avenue, also called Park Avenue. Remain on Martine for several miles. At the first traffic light, after passing Union Catholic High School, turn right onto Raritan Road. Continue down Raritan and turn into the Union County Vocation/Technical School driveway, which is 1/4 mile down on your left. The Academy is located in the back of the campus parking lot. Blue and white *John H. Stamler Police Academy* signs are posted along the above route.

(Mail or fax ALL registration forms to:)  
 Division of Criminal Justice Academy  
 P.O. Box 283  
 Sea Girt, New Jersey 08750  
 phone (732) 282-6060  
 fax (732) 974-7551

To assist in planning course enrollment and providing confirmation of enrollment, registrations should be submitted at least 30 days prior to course start date. **Confirmation of your enrollment will be EMAILED to you; it is your responsibility to make sure you have provided an accurate email address.**

*Please check course prerequisites and fees prior to submitting registrations.*

## GENERAL REGISTRATION FORM

**ALL CLASSES WILL BEGIN AT 0845 UNLESS OTHERWISE NOTED IN YOUR CONFIRMATION LETTER!**

**EXCEPTION: FIREARMS courses will begin at 0800.**

For tuition courses, please submit an agency check or completed payment voucher **after** you have received your confirmation letter. **All course tuition payments should be mailed to the DCJ office in Trenton ATTENTION: LISA STELLWAG!**

COURSE: _____	Date(s): _____
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<b>APPLICANT INFORMATION</b> <i>(The information you provide will be used to create your certificate, so please make sure the information is correct and type or print legibly using black ink)</i>		
LAST NAME	FIRST	PREFERRED E-Mail ADDRESS
TITLE/RANK	SOCIAL SECURITY NO. (Required)	COUNTY      AGENCY ORI NUMBER (Required)
EMPLOYING AGENCY	HOME TELEPHONE NUMBER	
AGENCY MAILING ADDRESS	AGENCY TELEPHONE NO. (Direct Number or Extension)	
CITY/STATE/ZIP (zip code is required)	AGENCY FAX NO.	
SIGNATURE OF APPLICANT		DATE
SIGNATURE OF APPLICANT'S SUPERVISOR (Required)		TELEPHONE
NAME AND TITLE OF SUPERVISOR (Please type or print legibly) (Required)		DATE

**BCI Course Registration Form**

**Division of Criminal Justice Academy  
COURSE REGISTRATION FORM**

**Basic Course for Investigators (ONLY)**

(Mail or fax **BCI** registration forms to:)  
DIVISION OF CRIMINAL JUSTICE ACADEMY  
National Guard Training Center, P.O. Box 283  
Sea Girt, New Jersey 08750  
Telephone 732.282.6060  
Fax 732.974.7551

**Basic Course for Investigators, Registration:** To assist in planning course enrollment, registration for the Basic Course for Investigators, along with a completed Clothing Order Form, must be submitted at least **6 weeks prior to course start date.**

**Course Tuition:** Tuition payments for the Basic Course for Investigators should be mailed to the Division of Criminal Justice Academy, **ATTENTION: Lisa Stellwag, 25 Market St., PO Box 085, Trenton, NJ 08625**

<h2>Basic Course for Investigators</h2>
Date(s):

<b>APPLICANT INFORMATION (Please type or print clearly using black ink)</b>			
LAST NAME	FIRST	EMPLOYMENT E-Mail ADDRESS	
TITLE/RANK	SOCIAL SECURITY NO. (Required)	COUNTY	AGENCY ORI NUMBER (Required)
EMPLOYING AGENCY	HOME TELEPHONE NUMBER		
AGENCY MAILING ADDRESS	AGENCY TELEPHONE NO. (Direct Number or Extension)		
CITY/STATE/ZIP (zip code is required)	AGENCY FAX NO.		
SIGNATURE OF APPLICANT		DATE	
SIGNATURE OF APPLICANT'S SUPERVISOR (Required)		TELEPHONE	
NAME AND TITLE OF SUPERVISOR (Please type or print legibly) (Required)		DATE	

**FEE: \$2,000**

\_\_\_\_/\_\_\_\_  
Mo. Yr.

Registration for the Basic Course for Investigators  
**MUST** be accompanied by the appropriate Clothing Order Form  
(provided in the following pages of the Course Catalog).

The registration and clothing order form are due **6 weeks prior** to Course start date.

**BCI Clothing Order**

**Division of Criminal Justice Academy  
National Guard Training Center  
PO Box 283  
Sea Girt, NJ 08750**  
telephone 732.282.6060  
fax 732.974.7551

**DCJ-Issued Clothing Order Form**

These clothing items are provided for use during participation in the course noted.

**Basic Course for Investigators**

Course Dates: \_\_\_\_\_

*Provide your name and the name of your employing agency and circle the correct size for each item listed. (Clothing items are mens sizes.) Attach completed form to the DCJ Academy Course Registration Form. **The registration form and clothing order form must be submitted to the DCJ Academy in Sea Girt at the above address at least 6 weeks prior to Course start date.***

NAME: \_\_\_\_\_ Telephone: \_\_\_\_\_

EMPLOYING AGENCY: \_\_\_\_\_

Tee Shirt (3)	S	M	L	XL	XXL
Sweat Shirt (2)	S	M	L	XL	XXL
Sweat Pants (2)	S	M	L	XL	XXL
Gym Shorts (3)	S	M	L	XL	XXL
Polo (Golf) Shirt (6)	S	M	L	XL	XXL
3 long sleeve shirts					
3 short sleeve shirts					
Field Jacket (1)	S	M	L	XL	XXL

=====

*(For DCJ Academy Use Only) I have received the above clothing items from the DCJ Academy, with any exceptions noted.*

*(Exceptions)*

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Basic Arson Course Registration Form

Basic Course for Arson Investigators (**ONLY**)

(Mail or fax **BCAI** registration forms to :)
DIVISION OF CRIMINAL JUSTICE ACADEMY
National Guard Training Center, P.O. Box 283
Sea Girt, New Jersey 08750
telephone 732.282.6060
fax 732.974.7551

Basic Course for Arson Investigators, Registration: Form, must be submitted at least 6 weeks prior to course start date. All registrations for the Basic Course for Arson Investigators must be approved and signed by a designated representative of the county prosecutor's office and faxed to the DCJ Academy in Sea Girt (732.974.7551) through the county prosecutor's office.

Course Tuition: Tuition payments for the Basic Course for Investigators should be mailed to the Division of Criminal Justice ATTENTION: Lisa Stellwag, 25 Market St., PO Box 085, Trenton, NJ 08625

Basic Course for Arson Investigators
Date(s):

APPLICANT INFORMATION (Please type or print clearly using black ink)
LAST NAME FIRST EMPLOYMENT E-Mail ADDRESS
TITLE/RANK SOCIAL SECURITY NO. (Required) COUNTY AGENCY ORI NUMBER (Required)
EMPLOYING AGENCY HOME TELEPHONE NUMBER
AGENCY MAILING ADDRESS AGENCY TELEPHONE NO. (Direct Number or Extension)
CITY/STATE/ZIP (zip code is required) AGENCY FAX NO.

SIGNATURE OF APPLICANT DATE
SIGNATURE OF APPLICANT'S SUPERVISOR (Required) TELEPHONE
NAME AND TITLE OF SUPERVISOR (Please type or print legibly) (Required) DATE

Basic Course for Arson Investigators. All applications for the Basic Course for Arson Investigators must be approved and signed by a designated representative of the county prosecutor's office and submitted to the DCJ academy through the county prosecutor's office. Fee: \$750.00 per registrant

Endorsement by Prosecutor's Office representative (title/signature)\_\_\_\_\_

Registration for the Basic Course for ARSON Investigators